



National Fair Internship Pledge Application Form

Applicant name _____ Company name _____

Contact email _____ Company telephone _____

Office address _____ State _____

Financial and Legal

The company commits to ensuring the internship is/will be paid at or above minimum wage / award wage. Yes No

Please state the name of the relevant award. _____

The company commits to ensuring that a contract is signed between the intern and the company. Yes No

Where the intern is/will be a tertiary student, an agreement or contract exists between the intern, the company and the education institution. Yes No

Education and Training

Goals and learning outcomes are/will be set at the beginning of internship. Yes No

Learning outcomes are/will be developed in collaboration with the intern and/or the education institution Yes No

Training is/will be provided "on the job". Yes No

Training is/will be provided according to a schedule throughout the internship. Yes No



Interim performance review / feedback is / will be provided. Yes No

If you have previously run an internship program, have past interns been retained as casual or full-time employees? Yes No

Infrastructure

The intern is/will be provided with an induction upon the commencement of the internship. Yes No

The intern is/will be assigned a mentor and/or a buddy. Yes No

If yes, how regularly does/will the intern engage with the mentor / buddy? _____

The intern is/will be provided with a point of contact who is not their mentor or buddy in the event of a dispute. Yes No

Please attach the following documents where available: *

- Sample of an agreement signed between the intern and the company
- Sample of an agreement signed between the intern, the university or education provider and the company
- Induction / Training document(s)
- Dispute Resolution policy document(s)
- Performance review /meeting schedules or communications between mentor and intern

* We understand that your organisation might not have all of the above documents. In lieu of those document(s), please provide a description of how your organisation aims to acquire the documents eventually and/or reasons why the particular document is currently absent in your internship program.



When approved for the National Fair Internship Pledge, I would like to receive the following:

- Digital NFIP logo for use on your online and printed collateral
- Announcement of your sign up to the Pledge and appropriate updates relating to your organisation's internship program on Interns Australia's social media
- Inclusion of a feature article of your organisation's program in Interns Australia newsletters and in appropriate printed and online materials
- Post your organisation's logo and website link on the Interns Australia web page
- Arrange to present at your annual graduate recruitment or other event(s). **

** This offer is subject to further negotiation depending on needs of the client.